

Douglas William Vitt
Attorney at Law

CLIENT INTAKE FORM

Our firm welcomes you.

Please tell us some basic information about yourself and the general nature of legal representation which you feel maybe needed. We want your initial half hour of no charge consultation to be as effective as possible. Also note that additional time in Court/Litigation is billed at \$270.00, Office Consultation/Case Review at \$135.00 and Research/Pleadings Prep at \$45.00 per hour if you decide to go forward and engage our firm's services.

DATE: _____

SIGNATURE: _____

| | |
|---|----------------|
| Your Full Name | Date of Birth |
| Home Street | Home Phone |
| City, State, Zip | Cell Phone |
| Pending and/or Needed Court Dates (Please attach copies of Legal Notices) | Personal Email |
| Employer | Work Phone |
| Employer's Address | Work Email |

All information provided is confidential

1. What specific area of the firm's legal services do you feel are needed? (Circle one or more)

FamilyLaw– Adoption, Administrative Immigration, Child Custody/Support, Divorce, Domestic Violence, Juvenile Delinquency, Prenuptials and Separation without Dissolution.

Elder Law – Advanced Healthcare Directives, Antenuptial Agreements, Grandparent Rights, Guardianships & Conservatorships, Power of Attorney Forms, Probate, Trusts and Wills.

Nonprofits Organization Law – Establishment, Development and Operational Facilitation

2. Is there anything else we should know? _____

3. How were you referred to our firm? _____